

STATE OF IDAHO



IDAHO PATIENT FREEDOM OF INFORMATION ACT CHAPTER 46, TITLE 54, IDAHO CODE

TO: Dentists Renewing with **ACTIVE STATUS**

SUBJECT: Reporting of Provider Information to the IDACARE Profile Database

FROM: Idaho State Board of Dentistry

Idaho Patient Freedom of Information Act

Purpose and Requirements: The purpose of the Patient Freedom of Information Act (“PFI”) was to provide patients with easily accessible information regarding licensed professionals to facilitate informed decisions in connection with the patient’s selection of health care. The PFI created a publicly accessible database, typically referred to as IDACARE, containing licensed professionals’ profile information such as the following: education background; work history; board disciplinary actions; criminal convictions; malpractice history; and other specified information (a complete listing of the required profile information is located at Idaho Code § 54-4603). The PFI requires licensed professionals to provide profile information to their licensing boards at the time of initial licensure and at the time of license renewal. The licensed professionals are responsible to make a full and truthful disclosure of their profile information. Both licensing boards and licensed professionals are responsible to promote the public’s awareness of its ability to access profile information by means of the database (IDACARE).

How to Report/Update Your Profile Information: The Board of Dentistry, in conjunction with other PFI licensing boards, established the IDACARE website (<http://idacare.idaho.gov/>) to house the profile information database and to provide a means of Internet access to that information by members of the public. The IDACARE system allows dentists with active status to log-on the website and either complete an initial profile or update an existing profile. Dentists with active licensure status shall provide their profile information, whether for purposes of the completion of an initial profile or a profile update, to the IDACARE database in the following manner.

Step One: Log-on to the IDACARE database at <https://idacare.idaho.gov/secure/update/userentry.cfm>

Step Two: Enter your login identification and your password. Your login identification is entered in capital letters and it is your license number (for example, D-9999). Your password is your birthdate (for example, 03/09/1905 or 10/20/1905). **CORRECTION: 3/9/1905 or 10/20/1905..... no leading zeros!!** You may change your password at any time by following the directions contained on the IDACARE website.

Step Three: Complete the initial profile or update an existing profile.

Step Four: Exit.